**In the Family Court Case No: [*Case number*]**

**sitting at [*Court name*]**

**The Children Act 1989**

**The child[ren]**

**[*Name of child*] [Girl] / [Boy] [*dob dd/mm/yy*]**

**[*Name of child*] [Girl] / [Boy] [*dob dd/mm/yy*]**

**DIRECTIONS ON ISSUE AND ALLOCATION MADE BY [*NAME OF JUDGE*] SITTING IN PRIVATE [WITH LEGAL ADVISER [*NAME*]] ON [*DATE*]**

**Right to apply**

**As these directions have been made without a hearing you may ask the court to reconsider this order. You must do that within seven days of receiving this order by writing to the court (and notifying any other party) and asking the court to reconsider. Alternatively the court may reconsider the directions at the first hearing.**

**The parties**

1. The applicant is[*name*], the [*relationship to child*]

The [first] respondent is [*name*], the [*relationship to child*]

[The second respondent is[*name*], the [*relationship to child*]]

**Allocation**

1. The application is transferred to the Family Court at [*place*]. The reason for transfer is [*insert*].
2. The application is allocated to the [legal adviser and lay justices] / [district judge] / [circuit judge] [reserved to [*name of judge*]].

**Hearings**

1. A[n] [first hearing dispute resolution appointment (FHDRA)] / [directions hearing] / urgent hearing] will take place at [*time*] on [*date*] allowing [*hours*].
2. The hearing is urgent because [*insert*]. At that hearing the court will consider [*insert*]. Time for service of the application is shortened to [*days*] which means that the application and notice of hearing must be served by [*date*].
3. The application for an urgent hearing is refused because [*insert*].
4. The parties must attend court by [*time*] to give an opportunity for discussions before the hearing.

**Safeguarding and other information**

1. [Cafcass] / [CAFCASS Cymru] must send a safeguarding letter to the court and to the parties [and their solicitors if details are available] unless considered inappropriate by [Cafcass] / [CAFCASS Cymru]) by no later than [*date*].
2. [Cafcass] / [CAFCASS Cymru] must undertake the following additional safeguarding checks: [*insert*].
3. [*Name of local authority*] Council must by 4.00pm on [*date*] send to the court a report dealing with its involvement with the family, any concerns the local authority has regarding any parent or any other relevant adult, any current [work] / [child] protection plans being undertaken, together with any recommendations regarding arrangements for the child[ren].
4. The child[ren]’s social worker [must] / [is not required to] attend the next hearing.
5. This order shall be served on the local authority by the court.

**Attendance at MIAM**

1. The court has considered the exemption claimed for attendance at a mediation information and assessment meeting (MIAM) and is not satisfied that it was properly claimed. Accordingly, [*name*] must attend a mediation information and assessment meeting before the next hearing and must at the hearing provide evidence of attendance.

**Domestic abuse issues**

1. [*Name*] has raised issues of domestic abuse which may be relevant to the court’s determination. The following directions therefore apply:
	1. The issue of domestic abuse will be considered at the FHDRA.
	2. In the meantime the parties are not expected to engage in mediation or other forms of dispute resolution.
	3. **(where a party or cafcass has requested special measures or safety arrangements)**The court will make enquiries of the [applicant] / [respondent] to find out how they wish to participate in the hearing and to make arrangements to ensure their safety when attending the hearing.

**Participation directions**

1. If they have not already done so, any party who considers that specific measures need to be taken to enable a party or witness to understand the proceedings and their role in them when in court, put their views to the court, instruct their representatives before, during, and after the hearing or attend the hearing without significant distress should file an application notice and include the following information as far as practicable:
	1. why the party or witness would benefit from assistance;
	2. the measure or measures that would be likely to maximise as far as practicable the quality of their evidence or participation and why;
	3. written confirmation from any relevant witness of his/her views.

**Interpreters**

1. The court shall arrange an interpreter for [*name*] for all future hearings in the following languages (and dialect if necessary): [*insert*].

**Applications for permission for experts**

1. Any party intending at the FHDRA to apply for permission to instruct an expert must first comply fully with the requirements of Practice Direction 25C of the Family Procedure Rules.

**Production order**

1. See separate production order.

**Other directions**

1. The following additional directions apply:
	1. The applicant must by 4.00pm on [*date*] provide a current address for the respondent or give reasons why the respondent’s address is not known;
	2. [*Insert*].

Dated [*date*]